

Privacy Policy

Mon Bleu Events Limited | Effective: June 2026

Mon Bleu Events Limited is committed to protecting your personal data and being transparent about how we use it. This Privacy Policy explains what information we collect, why we collect it, and how we keep it safe.

Please read this policy carefully. By working with us or using our website, you agree to the practices described here.

1. Who We Are

Mon Bleu Events Limited is the data controller responsible for your personal data.

Company: Mon Bleu Events Limited
Address: 167-169 Great Portland Street, 5th Floor, London, W1W 5PF
Email: info@monbleuevents.com
Website: www.monbleuevents.com
ICO Registration Number: ZC091514

2. What Data We Collect

We collect the following types of personal data:

- Contact details — your name, email address, and phone number
- Event details — information about your event, including dates, venues, guest numbers, and preferences
- Dietary and accessibility requirements — Some dietary and accessibility information may constitute special category personal data. We only collect and process this information where necessary to deliver your event safely and effectively and with appropriate consent where required.
- Travel documents — passport details where we are required to book travel on your behalf
- Supplier contact information — names and contact details of suppliers we work with on your behalf
- Website data — cookies and analytics data when you visit www.monbleuevents.com

3. How We Collect Your Data

We collect your personal data in the following ways:

- Directly from you — via enquiry forms, email, WhatsApp, telephone, or in person
- From your guests or other parties — where you provide us with their details as part of event planning
- Automatically — when you visit our website, through cookies and analytics tools

4. Why We Use Your Data

We use your personal data for the following purposes:

- To plan, manage, and deliver your event
- To communicate with you throughout the planning process
- To manage suppliers, venues, and third parties on your behalf
- To process dietary and accessibility requirements for your guests
- To arrange travel or accommodation where instructed by you
- To send you relevant updates, service information, or follow-up communications
- To improve our website and understand how visitors use it
- To meet our legal and financial obligations

Our lawful bases for processing personal data are:

- Contract – where we need your information to plan, manage, and deliver your event, including communicating with venues, suppliers, and other service providers on your behalf.
- Legal obligation – where we are required to keep certain records for tax, accounting, or legal compliance purposes.
- Consent – where we process dietary requirements, accessibility information, marketing communications, or website cookies where consent is required.
- Legitimate interests – where we communicate with prospective clients, respond to enquiries, improve our services, and manage our business effectively, provided these interests do not override your privacy rights.

5. Who We Share Your Data With

We only share your data where necessary to deliver your event or meet a legal obligation. We may share your information with:

- Venues and caterers — to communicate dietary requirements and event logistics
- Our partnered travel company — to arrange travel bookings where passport details are required. You will always be informed before we share this information
- Trusted freelance event staff — who work with us onsite and need relevant event details to perform their role
- Our accountant — for financial administration and compliance purposes
- Website and marketing platforms — where you have given consent or where it is necessary to operate our services

We do not sell your personal data. We do not share it with any third parties for marketing purposes without your explicit consent.

All third parties who process personal data on our behalf are required to handle that information securely and only for the purposes for which it was provided.

6. How Long We Keep Your Data

We retain your personal data only for as long as necessary:

- Client and event records — kept for 6 years after the event to meet our financial and legal obligations
- Dietary and accessibility information — deleted within one month of your event unless required for follow-up
- Passport details — deleted promptly once travel arrangements have been completed
- Marketing enquiries — retained for 12 months unless you request earlier deletion

When data is no longer needed, it is securely deleted or anonymised.

7. How We Keep Your Data Safe

We take data security seriously. Your personal data is handled through:

- Microsoft Outlook — for secure email communications
- Password-protected Excel files — for event planning records
- WhatsApp — for day-to-day client communications

Where communications take place via WhatsApp, please be aware that WhatsApp is operated by Meta and data may be processed outside the UK. We recommend avoiding sharing sensitive personal data such as passport details or financial information via WhatsApp.

We ensure that all freelance team members and third-party partners handle personal data responsibly and in line with this policy.

No method of transmission over the internet is completely secure. We do our best to protect your data, but we cannot guarantee absolute security.

8. Cookies

Our website (www.monbleuevents.com) is built on the Wix platform and uses cookies — small files stored on your device that help the site function and allow us to understand how visitors interact with it.

We use the following types of cookies:

- Essential cookies (monbleuevents.com) — set directly by our website and required for it to function correctly, such as remembering your preferences and keeping your session active
- Wix platform cookies (wix.com) — as our website is hosted on Wix, Wix may set its own cookies to support site performance, security, and analytics. These are set by an embedded third-party service

Wix's use of cookies is governed by Wix's own Privacy Policy, which can be found at www.wix.com/about/privacy.

You can control and manage cookies through your browser settings at any time. Please note that disabling certain cookies may affect how our website functions.

9. Your Rights

Under UK data protection law, you have the following rights:

- The right to access — you can request a copy of the personal data we hold about you
- The right to rectification — you can ask us to correct any inaccurate data
- The right to erasure — you can ask us to delete your data in certain circumstances
- The right to restrict processing — you can ask us to limit how we use your data
- The right to data portability — you can request your data in a portable format
- The right to object — you can object to us processing your data in certain circumstances

To exercise any of these rights, please contact us at info@monbleuevents.com. We will respond within one month.

10. Third-Party Websites

Our website may contain links to third-party websites. We are not responsible for the privacy practices of those sites and encourage you to review their own privacy policies.

11. Changes to This Policy

We may update this Privacy Policy from time to time to reflect changes in our practices or legal requirements. The most current version will always be available on our website.

This policy was last updated in June 2026.

12. How to Contact Us or Make a Complaint

If you have any questions about this Privacy Policy or how we handle your data, please get in touch:

Email: info@monbleuevents.com

Post: Mon Bleu Events Limited, 167-169 Great Portland Street, 5th Floor, London, W1W 5PF

If you are unhappy with how we have handled your data, you have the right to complain to the Information Commissioner's Office (ICO):

Website: www.ico.org.uk

Phone: 0303 123 1113

Post: ICO, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF